



## Vendor Application Form

### IMPORTANT INFORMATION

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#### SUBMITTING FORMS:

- **Completed forms** are to be emailed to **vendors@SointulaWinterFestival.com** or dropped off at the Sointula Resource Center.
- **If you are sharing a table, both Vendor's names must be on this form**, with a full description of items being sold. \*Selling on behalf of someone else is not permitted.

#### APPLICATION REVIEW:

- **Once we receive your application, the Winter Festival Committee will review it** based on our criteria for hand-made and hand-designed items, as well as space availability.
- Successful applicants will be notified of their acceptance as soon as the jury makes a decision. **The Vendor will then have 48 hours to make full payment** (\*Payment instructions will be given at the time of notification) or the space will be offered to others. **No refunds will be available and Vendors cannot transfer their space to another person** without the express permission of the organizing committee. Once space is full, we will start a waitlist.

#### SPACE & TABLE INFORMATION:

- **Each \$40 registration fee** provides the vendor with one 7' x 5' space, one 6' x 2.5' table, and one chair. (\*Maximum two spaces per vendor.)
- **Each \$15 Non-Profit and \$5 Kids registration fee** provides the vendor with one 4' x 5' space, one 3' x 3' table, and one chair. (\*Maximum one space per vendor.)
- Additional space for displays, etc., is totally at the discretion of the organizers. Please inform us and we will do our best to accommodate. An extra fee may apply.

#### SPACE POLICY:

- **The use of nails, pins, tape, screws, or any damaging materials on walls or floors is prohibited** by the Sointula Recreation Association. Only sticky tack and pull-tab hooks are allowed. Please plan your setup accordingly.

#### PERSONAL PROPERTY:

- **Vendors are responsible for their personal property and any other items they bring onto the Sointula Recreation Association property.** The Sointula Recreation Association and the Winter Festival Committee are not liable for any loss, theft, or damage to your property.

**More info at [SointulaWinterFestival.com](http://SointulaWinterFestival.com)**